



The Vermont Society of Sons of the American Revolution

Job Description

FIRST VICE PRESIDENT

The First Vice President is one of a slate of officers elected at the regular annual meeting of the Society. He is elected by a majority vote of those members present and voting at the regular annual meeting of the Society and shall hold office for one year or until a successor is elected and installed in that office. All nominations of Officers, including those made by a Nominating Committee, shall be made from the floor, at the Annual meeting of the Society.

The First Vice President shall be considered at the annual meeting of the Society as being nominated to be elected a delegate at the annual National Congress and at any Special Congress of the National Society held during his term of office and if so elected he is entitled to vote therein.

The First Vice President ranks next to the President. In the absence or inability of the President to serve totally or in part, the First Vice President shall perform the duties of the office of President or the specific duty(s) which the President is not able to perform.

It is the responsibility of the First Vice President to promote the interest and activities that further the objectives of the Society. He shall chair the Society's Medals and Awards Committee. He shall encourage the enrollment of new members and assist the Chairman of the Membership Recruitment and Retention Committee when called upon to do so as well as perform additional duties as may be assigned to him by the President or the Board of Managers. The First Vice President shall report on the activities for which he has been assigned at each meeting of the Society or Board of Managers. Reports so given shall be reduced to writing and presented to the Secretary at each meeting for his attachment as an enclosure to the minutes of the said meeting.

Approved and Adopted By the Board of Managers July 22nd, 2010
(date)

ATTEST:


(Secretary)