



# The Vermont Society of Sons of the American Revolution

## Member Recruitment and Retention Program

### MEMBER RECRUITMENT AND RETENTION COMMITTEE:

The Vermont Society of Sons of the American Revolution (VTSSAR) Member Recruitment and Retention Committee, as it has heretofore been created by the President of the Society under the authority vested in him, is chaired by the VTSSAR Second Vice President. There shall be fourteen (14) committee members (one from each of the 14 Vermont Counties) plus the chairman. The members of the Committee are appointed by the current President of the Society and they serve at the pleasure of that President.

### RESPONSIBILITIES:

The Committee is responsible for managing and administering the VTSSAR Member Recruitment and Retention Program. The program shall be a proactive effort to recruit qualified new members, reinstate qualified past members, assist and guide prospects, while coordinating those efforts with the VTSSAR Registrar, during and through the application process, and assist the VTSSAR Treasurer in retaining those members who are in jeopardy of being dropped for the failure to pay dues.

The Committee is responsible for maintaining records on its collective activities and those of its members.

Each Committee Member is responsible to implement the Member Recruitment and Retention Program in the Vermont County from which he is assigned. In so doing, the Committee Member performs, but is not limited to performing, the following:

- Networking with the local and county wide residents and organizations to seek out qualified candidates for membership in the VTSSAR.
- Referring qualified candidates to the VTSSAR Registrar for processing of the required application.
- Acting as a catalyst, in coordination with the Registrar, to assist and motivate the candidate through the documentation and other phases of the application preparation process.
- Establish and implement local VTSSAR Social/Heritage periodic activities for the present and prospective members in his respective county.

- Establish and implement a system in his respective County whereby its VTSSAR members are encouraged to participate in VTSSAR events and activities.
- In the latter part of November and December annually, when requested by the Treasurer, contact and otherwise motivate those members who reside in his respective county who have not yet paid dues for the subsequent year to do so.

The Member Recruitment and Retention Chairman shall report on the activities of the committee at each meeting of the Society or Board of Managers. Reports so given shall be reduced to writing and presented to the Secretary at each meeting for his attachment as an enclosure to the minutes of the said meeting.

Approved and Adopted By the Board of Managers

Sept. 16, 2010  
(date)

ATTEST:

  
(Secretary)